

UNAPPROVED MINUTES
WATKINS CITY COUNCIL
SPECIAL MEETING
MONDAY, APRIL 28, 2014

Mayor Loch called the special meeting to order at 5:30 p.m. at City Hall.

MEMBERS PRESENT: Mayor Dennis Loch, Jerry Hesse, Sue Unterberger, Melody Gertken, Jersey Piccerillo

MEMBERS ABSENT: None

Others: City Engineer Kent Louwagie, Fred Struzyk and Tom Opatz-owners of Hilltop Health Care Center, Public Works Director Steve Geislinger and Clerk Deb Kramer

Purpose of the meeting was to discuss a sanitary sewer extension on Luella Street. Hilltop Health Care Center is planning to build a 34-unit assisted living facility on the east side of the care center. There is no sanitary sewer available to hook onto so an extension from Meeker Avenue is needed. This would require a permit from MPCA.

Kent had two options for the council. One was a reconstruct of the portion of street where the sewer work would be done and the other was a street patch. The estimate for the reconstruct was \$62,500.00. The estimate for the patch was \$40,400.00. Both estimates included contingencies (10%) and engineering, legal and administrative fees (20%). Kent noted he was not sure where the water main runs on Luella Street. If it runs under the curb the city may be able to eliminate one manhole. The sewer needs to be ten feet away from the water. Steve noted he could try to find the water main. A sewer extension that introduces new flow into a system needs to be permitted by PCA. Kent noted there is a fast track process for the permit application. It could be a two to four week turn around. It was noted that time was of the essence for the project. Kent thought it should be surveyed. They will need to show where private utilities are and hopefully locate the water main. Fred and Tom asked if Hilltop could do the project on its own. Kent noted that a permit would be required regardless. Tom and Fred stated they do not want it to be public perception that this project will cost the city taxpayers. Council reviewed the city's Special Assessment Policy. After discussion, Council felt they didn't need to assess the costs. The whole project will be charged to the city's Sewer Fund. Drainage issues were discussed. Tom noted they had a survey done and would share this with Kent to work on that issue. The city can get quotes while waiting for approval from PCA. The city does not need to advertise for bids but needs at least two quotes. Kent will get a design in place and then the city can request quotes from contractors. The following contractors will be contacted: Ron Yanish Excavating, Kuechle Underground, Geislinger and Sons, Kraemer Trucking and Excavating and Krippner Trucking and Excavating. Kent noted that no construction can be done until the permit is approved. The city can get quotes, etc. but no building.

Tom noted they are hoping to move dirt by May 15th.

A MOTION WAS MADE BY GERTKEN TO PAY FOR THE SEWER EXTENSION FROM THE SEWER FUND AND GET QUOTES FROM LOCAL CONTRACTORS AND HAVE BOLTON AND MENK HANDLE THE PCA PERMIT APPLICATION, SECONDED BY UNTERBERGER. MOTION CARRIED.

A MOTION WAS MADE BY GERTKEN TO ADJOURN THE MEETING, SECONDED BY PICCERILLO. MOTION CARRIED.

Adjourned at 6:11 p.m.

Submitted by

Deb Kramer
Clerk

ATTEST:

Dennis C. Loch
Mayor