

UNAPPROVED MINUTES
WATKINS CITY COUNCIL
THURSDAY, FEBRUARY 9, 2017

Mayor Eder called the meeting to order at 7:05 p.m. at City Hall.

MEMBERS PRESENT: Mayor Frank Eder, Sue Unterberger, Brenda Carlson. Marc Wirz arrived at 7:10 p.m.

MEMBERS ABSENT: Tootz Tschumperlin

MOTION BY UNTERBERGER TO APPROVE THE AGENDA, SECONDED BY CARLSON. MOTION CARRIED.

MOTION BY CARLSON TO APPROVE THE CONSENT AGENDA, SECONDED BY UNTERBERGER. MOTION CARRIED.

Public Forum-None

MOTION BY UNTERBERGER TO APPROVE THE AMBULANCE FUND BILLS AS PRESENTED, SECONDED BY CARLSON. MOTION CARRIED.

MOTION BY UNTERBERGER TO ACCEPT THE SHERIFF'S REPORT, SECONDED BY CARLSON. MOTION CARRIED.

The AWAIR, Right-to-Know, Blood Borne Disease Exposure Control Plan and Emergency Action Plan have been updated for 2017.

Council reviewed policies for data practices for members of the public and for data subjects. These are updated policies. Councilor Wirz arrived at this time.

MOTION BY CARLSON TO ADOPT DATA PRACTICES POLICY FOR MEMBERS OF THE PUBLIC AND DATA PRACTICES POLICY FOR DATA SUBJECT, SECONDED BY UNTERBERGER. MOTION CARRIED.

Planning Commission Update-Mayor Eder noted that Jerry Hesse has requested a variance to build a new garage. He plans to remove the old garage that was damaged from the tornado and build a bigger one. The new one would start where the old one is, which doesn't meet current setbacks. Hesse's property consists of two lots, each in different plats. Because the lots are located in two different plats, he cannot combine them. The property was this way when Hesse bought it. Meeker County informed Hesse it doesn't have a problem with building over two lots if the city approves it. The Planning Commission felt Hesse should be able to build the garage if there is nothing he can do to combine the lots. The Planning Commission did recommend to the Board of Adjustments to grant the variance. A public hearing is set for March 8th.

An application from Sara Krippner to fill the vacancy on the Planning Commission was reviewed. The Planning Commission did recommend the appointment to the City Council.

MOTION BY CARLSON TO APPOINT SARA KRIPPNER TO THE PLANNING COMMISSION, SECONDED BY UNTERBERGER. MOTION CARRIED.

Forest Prairie Township will be using City Hall the evening of March 14th for elections and annual meeting.

MOTION BY WIRZ TO APPROVE PAYMENT OF BILLS AS PRESENTED, SECONDED BY CARLSON. MOTION CARRIED.

Annual Board of Appeals and Equalization meeting will be Wednesday, April 12th 7 to 8 p.m.

The owners of property at 420 4th Street North had severe damage from the tornado and are planning to remove the structure but leave the basement and try and sell it that way. Council was very concerned about safety issues and drainage problems. Tom Kraemer Inc. (TKI) is the contractor on the project. The water is shut off at the street but the sewer is not capped at this time. Natural gas has been disconnected. After discussion council felt the homeowner needed to be told they cannot leave the basement open.

MOTION BY UNTERBERGER TO CONTACT THE HOMEOWNER EITHER DIRECTLY OR THROUGH TKI, AND INFORM THEM THEY CANNOT LEAVE AN OPEN BASEMENT, SECONDED BY WIRZ. MOTION CARRIED.

Councilor Wirz will follow up on this with TKI as there is no contact number for the owners.

City Clerk will be absent for the March meeting, but the Assistant Clerk will be in attendance.

Next regular meeting will be Thursday, March 9th at 7 p.m.

MOTION BY UNTERBERGER TO ADJOURN THE MEETING, SECONDED BY CARLSON. MOTION CARRIED.

Adjourned at 7:47 p.m.

Submitted by

Deb Kramer, Clerk

ATTEST:

Frank Eder, Mayor