

ORDINANCE NO. 2024-11

**CITY OF WATKINS
MEEKER COUNTY, MINNESOTA**

AN ORDINANCE ADOPTING 2025 FEE SCHEDULE

THE CITY COUNCIL OF THE CITY OF WATKINS, MINNESOTA, HEREBY ORDAINS:

Section 1. Purpose. The City of Watkins establishes fees to provide for equitable payment for the provisions of various services, use of facilities and related matters and occasion needs to update said fees.

Section 2. 2025 Fee Schedule. Attached hereto.

Section 3. Effective Date: This ordinance shall be in full force and effective January 1st, 2025 following passage and publication.

Section 4. Summary Publication. Upon approval by at least 4/5th of all the members of the City Council, the Council determines that the following summary clearly informs the public of the intent and effect of this ordinance and authorizes the publication of the summary in place of the entire text thereof:

AN ORDINANCE ADOPTING 2025 FEE SCHEDULE

The City of Watkins 2025 Fee Schedule is hereby adopted and effective January 1st, 2025. A copy of the ordinance is available at City Hall during regular business hours.

Passed and adopted by the City Council of the City of Watkins this 12th day of December, 2024.

Christopher Rowan, Mayor

ATTEST: (SEAL)

Debra Kramer, City Clerk

2025 FEE SCHEDULE

FEE TYPE	FEE
ADMINISTRATION	
Administrative Fee to Certify to Tax Rolls	\$ 20.00
Candidate Filing Fee	\$ 2.00
City Council Special Meeting	\$ 200.00
City Council Public Hearing -vacation petitions, etc.	\$ 300.00
Code of Ordinances	\$ 100.00
Copies - Per Page/Black/White (includes sales tax)	\$ 0.25
Copies - Per Page/Color(includes sales tax)	\$ 0.50
Copy of Audit (No charge if electronic copy available.)	\$ 20.00
Copy of Budget (No charge if electronic copy available.)	\$ 10.00
Copy of Comprehensive Plan	\$ 20.00
Copy of Subdivision Ordinance	\$ 20.00
Copy of Zoning Ordinance	\$ 20.00
Economic Development Authority Special Meeting	\$ 250.00
Fax Fee - Send/Receive (Per fax - includes sales tax.)	\$ 2.00
Meeting Recordings (Per Meeting) (No charge if electronic copy available)	\$ 10.00
Return Check / Direct Payment Fee (each occurrence)	\$ 30.00
Special Assessment Search - Per PID#	\$ 20.00
Village Hall Rent - Per Floor Per Day	\$ 150.00
Village Hall Rent - Damage & Cleaning Deposit	\$ 200.00
Village Hall Rent - Non-Profits, Community/Service Org.	No Charge
Weed Notice - Administration & Inspection	\$ 20.00
Document Recording Fee	Actual Cost
City Maps (11x17) (includes sales tax)	\$ 2.00
Late Fee on Past Due Invoices - Per Month	1.50%
PUBLIC WORKS	
City Staff - Regular Time - Per Hour/Per Employee	\$ 55.00
City Staff - Overtime - Per Hour/Per Employee	\$ 80.00
Lawn Maintenance/Landscaping - Contracted Charge	
Service Fees - Per Hour with Operator- 1 Hour Minimum	
Plowing/Sanding Private Lots	\$120/ton
Grass Mowing	\$ 100.00
Brush Hauling	\$ 100.00
Street Sweeper	\$ 100.00
Sewer Camera Televising (includes operator)	\$ 150.00
Snow Removal - Sidewalks - Contracted Charge	
ROW Excavation Permit Fee	\$ 250.00
ROW Obstruction Permit Fee: 0 to 7 days	\$ 25.00
8 to 30 days	\$ 75.00
31 days or more	\$ 125.00

2025 FEE SCHEDULE

FEE TYPE	FEE
Degradation Fee: New street 0-5 years old	\$4/sq. ft.
Existing Street	\$2/sq. ft.
Street to be reconstructed in next 5 years	\$1/sq. ft.
LICENSING and PERMITS	
Adult Use Business - Application Fee	\$ 1,500.00
Adult Use Business - Investigative Fee	\$ 500.00
Keeping of Chickens - Permit Required	No Fee
Dog/Cat Clean-Up Fine	\$ 10.00
Golf Cart Permit	\$ 10.00
Temporary On Sale - Single Event - 3.2 Malt Liquor or Intoxicating	\$ 10.00
Temporary On Sale - Multi Event - 3.2 Malt Liquor or Intoxicating	\$ 25.00
Liquor License - On Sale (Annual)	\$ 1,870.00
Liquor License - Off Sale (Annual)	\$ 100.00
Liquor License - Sunday (Annual)	\$ 200.00
Liquor License - 3.2 Malt Liquor - On Sale (Annual)	\$ 150.00
Liquor License - 3.2 Malt Liquor - Off Sale (Annual)	\$ 150.00
Liquor License - Wine (Annual)	\$ 150.00
Consumption and Display Permit (Annual)	\$ 50.00
Consumption and Display Permit - Temporary 1 Day	\$ 10.00
Club Liquor License - On Sale (Annual)	\$ 100.00
On-Sale Wine w/On-Sale Malt Liquor (Annual)	\$ 25.00
Peddler & Transient Merchant Permit - 1st day	\$ 75.00
Each Additional Day - Maximum of 14 days	\$ 15.00
Peddler & Transient Merchant Permit - Annual Fee	\$ 225.00
Solicitors - Must Register at City Hall	No Fee
Cannabis Initial Retail Registration Fee	\$ 500.00
Cannabis Renewal Retail Registration Fee	\$ 1,000.00
PARK and RECREATION	
McCarthy Park - Rental/Damage Deposit	\$ 150.00
Swimming Pool Fill - FOR POOL FILLS ONLY, NO OTHER USE ALLOWED	
City Resident (Current cost of water Plus Fee)	\$ 25.00
Out-of-City Limits (Within Watkins Fire District Only) Fee per trip	\$ 75.00
plus 4,000 gallons at current water rate for each trip. No pro-rating.	
Swimming Pool Fees	
Preschool Lessons	\$ 45.00
Level 1 thru 5 Lessons	\$ 55.00
Private Lessons (per student)	\$ 100.00
Semi-Private Lessons (2 students/1 instructor)	\$ 150.00
Must be siblings and same or similar levels	

2025 FEE SCHEDULE

FEE TYPE	FEE
Season Swim Passes	
Individual	\$ 100.00
Family - 2 members living in same household	\$ 150.00
Family - 3-5 members living in same household	\$ 200.00
Plus \$25.00 for each additional Family Member	
Punch Cards - 10 punches	\$ 45.00
Open Swim - Per Day	\$ 5.00
Groups of 15 or more persons	\$ 3.00
(Each person during open swim hours)	
 Swimming Pool Rental Fees	
Private Pool Party for 3 hours (1-25 persons)	\$ 225.00
Private Pool Party for 3 hours (26-50 persons)	\$ 275.00
Private Pool Party for 3 hours (51 or more persons)	\$ 300.00
 PUBLIC UTILITIES	
Water - Monthly Base Rate	\$ 7.00
Water - Per Each Additional 1,000 gallons	\$ 7.70
Water Accessibility Charge - Hook-Up Fee	\$ 1,750.00
Water Reconnect After Involuntary Shut-Off	\$ 200.00
Water Reconnect Fee After Hour's Additional	\$ 75.00
Water Meter - Current Cost + Sales Tax	
Water Meter Frost Plate (includes Sales Tax)	\$ 15.00
Water - Voluntary Shut-Off & Turn-On Fee	\$ 25.00
Hydrant Use - Connect Fee	\$ 50.00
Hydrant Water - Per each 1,000 gallons plus	\$ 10.00
Sales Tax, minimum 1,000 gallons	
Sewer - Monthly Base Rate Includes first	\$ 10.00
2,000 gallons	
Sewer - Per each additional 1,000 gallons	\$ 12.10
Sewer Accessibility Charge - Hook-Up Fee	\$ 1,750.00
Water/Sewer - Late Fee	\$ 5.00
- Or 1.5% per month, whichever is greater.	
 ZONING ****	
Amendment, Appeal, CUP, Variance, Vacation	\$ 300.00
Document Recording Fee	Actual Cost
Planning Commission Special Meeting	\$ 200.00
Annexation	Actual Cost
PUD-Planned Unit Development	\$300.00

2025 FEE SCHEDULE

Fee Type	Fee
LAND USE PERMIT FEES (not limited to items below)	
Fences, Decks, Ramps, Non-Permanent Sheds	\$ 25.00
Secured Storage Units (on slab)	\$ 25.00
Additions, Porches, Patios (attached to structure)	\$ 25.00
Garages, Structures moved in with approval, other not attached	\$ 25.00
New Residential Construction (R-1)	\$ 50.00
New Multi-Family Construction (R-2)	\$ 75.00
New Commercial Construction	\$ 75.00

**** plus engineer, attorney, any additional costs to the city shall be paid by the permit applicant

Penalty Fee - In all Zoning Districts for starting construction before approved Land Use Permit is obtained shall be four (4) times the permit fee.

Subdivision Application fee

Preliminary Plat (plus \$5 per lot) Plus \$1,000 escrow fee	\$ 300.00
Final Plat (plus \$5 per lot)	\$ 100.00
Demolition Fee: Residential structure over 200 sq ft.	\$ 50.00
Demolition Fee: Commercial structure	\$ 100.00