

UNAPPROVED MINUTES  
WATKINS CITY COUNCIL  
THURSDAY, JANUARY 12, 2017

Mayor Eder called the meeting to order at 7:02 p.m. at City Hall.

MEMBERS PRESENT: Mayor Frank Eder, Tootz Tschumperlin, Brenda Carlson, Marc Wirz

MEMBERS ABSENT: Sue Unterberger

Mayor Eder added a temporary on-sale liquor license request from the Watkins Lions Club to the agenda.

MOTION BY TSCHUMPERLIN TO APPROVE THE AGENDA, SECONDED BY WIRZ. MOTION CARRIED.

MOTION BY CARLSON TO APPROVE THE CONSENT AGENDA, SECONDED BY TSCHUMPERLIN. MOTION CARRIED.

Items on the Consent Agenda: minutes of the December 8, 2016 regular meeting, December financial report, Resolution 2017-1 - Resolution Accepting Donations, Resolution 2017-2 - Resolution Approving Transfer of Funds, Resolution 2017-3 – Resolution Approving Payment of Certain Monthly Bills, Resolution 2017-4 – Resolution Making Appointments to Corporate Authorized Signers for City of Watkins for the Year 2017, delinquent water bills for shut off.

Public Forum – nothing

MOTION BY CARLSON TO APPROVE PAYMENT OF THE AMBULANCE BILLS AS PRESENTED, SECONDED BY TSCHUMPERLIN. MOTION CARRIED.

MOTION BY WIRZ TO APPROVE THE AMBULANCE SERVICE 4<sup>TH</sup> QUARTER REPORTS, SECONDED BY CARLSON. MOTION CARRIED.

Duane Peterson, Watkins Ambulance Service, asked council if the service could have white steel installed on two walls in the garage area where the ambulance and Suburban are parked. This would be charged to the Ambulance Fund. Faber Building quoted \$1,700.00 for material and installation. Duane asked if council would approve up to \$2,000.00 for this project. Council approved.

Parking on Central Avenue was discussed. Wirz asked if cars are being ticketed that are in violation of the parking ordinance in the Central Business District from November to April. Deputy Defries noted he is not on duty during those hours. He noted he could talk to other deputies that come through during those hours. Council agreed cars should be ticketed if in violation of the parking ordinance.

MOTION BY CARLSON TO ADOPT RESOLUTION #2017-5, RESOLUTION APPROVING 2017 APPOINTMENTS, SECONDED BY TSCHUMPERLIN. MOTION CARRIED.

MOTION BY CARLSON TO ADOPT RESOLUTION 2017-6, RESOLUTION AUTHORIZING SIGNATURE STAMPS FOR MAYOR AND ACTING MAYOR, SECONDED BY WIRZ. MOTION CARRIED.

Council reviewed the Hazard Mitigation Grant Program Notice of Fund Availability. The city can apply for funding to complete a project identified in the Meeker County Hazard Mitigation plan that was adopted by the City in 2015. This would be a cost share program with the federal share being 75% and local share of 25%. The projects identified by the city in the plan are upgrade warning sirens, storm shelter facility, mitigate erosion control along County Ditch 20 and secure city water supply. The Notice of Interest is due January 13<sup>th</sup>. The city does have a quote for a warning siren but not for any other project. With the short notice, Council agreed to apply for the warning siren project.

MOTION BY WIRZ TO SUBMIT A NOTICE OF INTEREST TO UPGRADE THE WARNING SIREN, SECONDED BY TSCHUMPERLIN. MOTION CARRIED.

The local match would come from the General Fund.

Annual Fire Protection Meeting with the townships will be Wednesday, February 8<sup>th</sup> at 8 p.m. at the Fire Hall.

MOTION WAS MADE BY CARLSON TO ADOPT RESOLUTION 2017-7, RESOLUTION SUPPORTING THE DEPARTMENT OF CORRECTIONS LEASE AND OPERATION OF THE PRAIRIE CORRECTIONAL FACILITY IN APPLETON, SECONDED BY WIRZ. MOTION CARRIED.

Public Works Director Steve Geislinger discussed 2017 street improvements. Seal coating will be done on the streets that were damaged by heavy equipment after the tornado. The state will reimburse the city for 75% of that cost. Geislinger reported that School Avenue and Second Street South in the mobile home park are in need of repair. These improvements would go through the special assessment process and the city engineer would be involved. Geislinger also reported the city parking lot is in need of repair. Geislinger noted the curb would stay and it would be sub cut and repaved.

MOTION BY WIRZ TO ADOPT RESOLUTION 2017-8, RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT, SECONDED BY CARLSON. MOTION CARRIED.

MnDOT does not want to include alterations to the intersection at School Avenue and Highway 55 in its 2018 repaving project. If the city wants to proceed, a layout would need to be submitted to MnDOT and all necessary permits would be needed. MnDOT would also prefer the alterations be made before its 2018 project. The city can change the Yield sign to a Stop sign on the west end of Veterans Drive; however, MnDOT thought that might cause more problems. After further discussion council decided to table the topic until spring.

MOTION BY WIRZ TO TABLE SCHOOL AVENUE AND HIGHWAY 55 INTERSECTION UNTIL SPRING, SECONDED BY TSCHUMPERLIN. MOTION CARRIED.

The annual Board of Equalization meeting will be Wednesday, April 12 from 7 to 8 p.m.

MOTION BY CARLSON TO APPROVE PAYMENT OF THE BILLS AS PRESENTED, SECONDED BY WIRZ. MOTION CARRIED.

The Watkins Lions Club has requested a temporary on-sale liquor license for its bocce ball event Saturday, February 11, 2017.

MOTION WAS MADE BY CARLSON TO APPROVE THE LICENSE REQUEST, SECONDED BY TSCHUMPERLIN. MOTION CARRIED.

MOTION BY TSCHUMPERLIN TO APPROVE THE PAY EQUITY REPORT, SECONDED BY CARLSON. MOTION CARRIED.

Wirz noted a committee is being set up for construction of a new bandstand at McCarthy Park. Carlson and Eder would like to be involved. It was noted that no more than two from the board can participate in the meetings.

Next regular meeting is February 9, 2017 at 7 p.m.

MOTION BY TSCHUMPERLIN TO ADJOURN THE MEETING, SECONDED BY WIRZ. MOTION CARRIED.

Adjourned at 7:52 p.m.

Submitted by

Deb Kramer, Clerk

ATTEST:

Frank Eder, Mayor